



2390 Horse Hollow Rd.
Jonesville, VA 24263
cmmbc.org
276-346-1013

JOB TITLE: Summer Program Intern

JOB DESCRIPTION: Help to fulfill CMMBC's mission and vision by coordinating programming for summer camps across mission team members, local volunteers and other staff.

REPORTS TO: Executive Director

CMMBC's MISSION: To worship God and to enjoy Christian fellowship and discipleship in the midst of His beautiful creation and to present the Gospel of Jesus Christ to youth, adults, and families through the camp's outreach and community involvement.

CMMBC's VISION: To increase the use of the camp and create more opportunities to fulfill our mission. To maintain affordable summer camp. To improve facilities while staying debt-free. To engage local community support and use of the camp.

Minimum Qualifications:

- Evidence of and commitment to faith in Jesus Christ
- 20 years of age
- Strong program leadership
- Evidence of spiritual and emotional maturity
- Good character, integrity, and adaptability
- Commit to 8 weeks of work in June & July

General Responsibilities:

- Assist Executive Director in planning and implementing summer program goals.
- Assist Executive Director in supervision and evaluation of program staff.
- Partner with Mission Team Leaders in creating a positive summer experience for campers, mission teams, staff, and volunteers.

Specific Responsibilities:

1. Assist Executive Director in orientation of mission teams, staff, and volunteers.
2. Facilitate team building between mission teams, staff, and volunteers throughout the summer.
3. Coordinate weekly scheduling of camp programs, including daily staff meetings, counsellor devotions, and camper activities.
4. Coordinate with Kitchen Manager to ensure adequate staffing for meal service.
5. Lead program staff to ensure spiritual and program goals are met.
6. Weekly and end of summer evaluation of summer program.
7. Participate in general camp program as assigned by Executive Director.
8. Knowledge, skills, and ability to understand the developmental needs of children and youth.
9. Ability to relate to youth and adults in a positive manner.
10. Participate in spiritual life of the camp community; such as:
 - a. Participate in staff devotional times
 - b. Join in Chapel Services
 - c. Serve, as needed.
11. Assist in developing new and maintaining existing partnerships with local community programs and churches

Physical Aspects of the Job:

1. Ability to observe and enforce the appropriate behavior of campers and staff with regard to safety (physical, spiritual, and emotional).
2. Ability to communicate and work with groups (campers from Kindergarten through high school, plus adults).
3. Ability to identify and respond to safety (physical, spiritual, and emotional) hazards related to general camp activity.
4. Ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury).
5. Ability to share responsibilities for assuring that campers are constantly supervised.
6. Ability to lift approximately 50 pounds.
7. Ability to perform job responsibilities during daylight and nighttime hours.
8. Ability to operate with daily exposure to the sun, heat, rain, various animals and plants common to the Appalachian region.
9. Ability to handle prolonged standing, bending, stooping, and stretching.
10. Willingness to live in a camp setting and work irregular hours.